

**EDUCATIONAL BACKGROUND**

MBA(CPI till 1st Trimester)	6.00	2018
B.Tech. (Honours) (National Institute of Technology Jamshedpur, Mechanical Engineering)	7.21	2008
XII th (B.N.S.D. Inter college Kanpur, U.P. Board)	62.40	2001
X th (B.N.S.D. Inter college Kanpur, U.P. Board)	68.16	1999

WORK EXPERIENCE

119 Months, Tata Power Company Ltd.

18 Months (Dec'2016 to June'2018), Manager-Project Management, Tata Power solar system Ltd. Noida., Projects sites

79 Months (May'2010 to Dec'2016), Corporate projects-Project Management & Planning, Tata Power Noida

- Coordinating and interfacing with various corporate functions in Tata Power, EPC Contractor, Package Contractors and Site Construction Team.
- Coordinating internal resources and third parties/vendors, sales team for the flawless execution of projects and its planning.
- Correspondence with clients, site projects, team engineers.
- BOQ preparation as per the approved capex with discussion with engineering team as per requirement at site
- Purchase order placement to various vendors under sequential execution of work
- Negotiation with multiple vendors and its sales team to determine the best deals for the company, and have to evaluate the many pros and cons of each, based on price, quality, speed of delivery and other factors
- Managing contracts administration of multiple projects.
- Lowering the cost as per agreement with best deal.
- Resolution of any issue of vendor or our site team & corporate team.
- Monitoring of supply of equipment under sequential execution of work through creation of Work Breakdown Structure (WBS) under Plant/Project
- Single point Coordinator for onshore and offshore supplies from vendors and sub vendors- Local and International Vendors.
- Engineering and QA&IT coordination for early approval of drawing and quality document with vendor and Tata Power Engineering and quality team.
- Follow-up and expediting for manufacturing and inspection of ordered material with vendor and inspection agency.
- Building strong working relationships both internally and with key suppliers and evaluating existing supplier
- Visiting to vendor's office and works for resolving technical & commercial issues, approval of the documents and boost up the manufacturing plan to early supply of the material as per site requirement.
- Managing spare-parts management, vendor development and ensuring 100% equipment availability
- Forecasting procurement needs related to Capex Services
- Site Visit and Client meetings as per the requirement.
- Evaluation of risk and issues and escalation to higher management.
- Strict adherence of all safety norms as per company standards.
- MIS reporting of corporate projects to higher management (MD office, Board of directors)
- Review of documents and improvement suggestion and implementation

12 Months (Nov 2008-April'2010) Executive Operations Tata Power Jamshedpur Power house 6 inside Tata steel

10 Months(Jul'2008-March'2009) GET Tata Power Trombay Power Plant Mumbai

- Planning & effectuating maintenance plans for equipment for proper functioning of systems; anchoring & planning erection & commissioning for various equipment and machinery
- Monitoring overall operations of 120 MW Thermal power plant at Jamshedpur inside Tata Steel Plant within acceptable parameters setting-up standards, ensuring optimum utilization & deployment of available resources to achieve organizational objectives
- Planning, scheduling and implementing for operation & maintenance of equipment as well as all the construction equipment/ plant.
- Maintaining accurate records for Repair and maintenance work for plants and workshop and documented MIS Reports
- Safety adherence as per the Tata Power standards

INTERNSHIPS

Tata Robins Fraser Jamshedpur, Internship Trainee || Engineering Department

- Engineering of Idlers, conveyor belt and wagon Tipplers

2007



PROJECTS

- ▶ Successful completion of 25MW solar project Charanka Gujarat and 40 MW solar project Bidar Karnataka by monitoring of overall procurement, vendor management, material supply Expediting, Contract administration and overall project management and execution.
- ▶ Successful completion of 2*300 MW SPGCL thermal coal fired Project by monitoring of overall procurement, material supply Expediting, vendor management, Contract administration and project management.
- ▶ Successful completion of 50 MW wind project Lahori M.P. monitoring of overall procurement, vendor management, material supply Expediting, Contract administration and its project management.
- ▶ Successful completion of 2*525 MW Maithon (MPL) thermal Project by monitoring of overall procurement, vendor management, material supply Expediting and Contract administration of Turbine area, MBOP area, and GCW Area
- ▶ Successful completion of 3*67.5 MW Tata Steel Kalinganagar thermal Project by monitoring of overall procurement, material supply Expediting, Contract administration and project management vendor management of Turbine area, MBOP area, GCW Area and CW pumps Area.
- ▶ Successful completion of Pipe conveyor belt project of Mundra for 4000MW Plant by monitoring of overall procurement, vendor management, material supply Expediting, Contract administration and its project management

SKILLS

Project Management, Vendor Management, Material supply expediting, Procurement, Corporate contracts MIS reporting, Erection & Commissioning, Operation & Maintenance. MS Office, Pro-E

Training Attended

- ▶ Strategic HR and Training Associates with Business Communication and Writing Skills Department in 2015(1 day)
- ▶ Strategic HR and Training Associates with Finance for Non Finance Managers in 2015(2 days)
- ▶ Dale Carnegie Training with High Impact Communication Department in 2013(2 days)
- ▶ Indian Institute of Technology (IIT), Kharagpur with Power Plant Engineering Department in 2010(11 days)
- ▶ Tata Robins Fraser, Jamshedpur with Engineering on Wagon Tipler and Idelers in 2007(91 month)
- ▶ Indo Danish Tool Room, Jamshedpur with Pro-E Department in 2006(1 month)

ACHIEVEMENTS

Promoted to Assistant Manager in 2013 at Tata Power

EXTRACURRICULAR ACTIVITIES

- ▶ Coordinated for the Robotics Event in Pravah '08, the Annual Technical Fest of NIT, Jamshedpur in 2008
- ▶ Responsible member of office of keep committee and recreation committee at Tata Power Noida office since 2014
- ▶ Responsible for safety healthiness at office as a team member of safety committee since 2015

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Male 32

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